

**Governing Board Agenda**  
**WASHINGTON ELEMENTARY SCHOOL DISTRICT**  
**GOVERNING BOARD AGENDA FOR**  
**REGULAR MEETING AND EXECUTIVE SESSION**

**DATE:** January 26, 2012

**TIME:** Regular Meeting 7:00 p.m. – Board Room  
Executive Sessions to follow Regular Meeting

**PLACE:** Administrative Center, 4650 West Sweetwater Avenue, Glendale, AZ 85304-1505

**CONSISTENT WITH THE REQUIREMENTS SET FORTH IN ARS 38-431.02,**  
**NOTICES OF THIS PUBLIC MEETING HAVE BEEN APPROPRIATELY POSTED.**

A copy of the completed agenda with names and details, including available support documents, may be obtained during regular business hours at the Washington Elementary School District Superintendent's Office at 4650 West Sweetwater Avenue, Glendale, AZ 85304-1505.

**I. REGULAR MEETING**

- A. Call to Order and Roll Call
- B. Moment of Silence and Meditation
- C. Pledge of Allegiance
- D. Adoption of the Regular Meeting Agenda

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

- E. Approval of the Minutes

1-6

It is recommended that the Governing Board approve the Minutes of the January 12, 2012 Regular Meeting (all Governing Board Members were in attendance).

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

- F. Current Events: Governing Board and Superintendent

- G. Special Recognition

- Special recognition of teachers who have received National Board Certification, the most prestigious credential a teacher can earn: Linda Armbruster, Washington School; Lee Deremo, Sahuaro School; Jackie Krzak, Lookout Mountain School; Jennifer Lauzon, Acacia School; Sara Pearson, Washington School; Amanda Taylor, Lookout Mountain School.
- Special recognition of teachers who have renewed their National Board Certification Certificate: Leah Esmont, Washington School and Nina Mikulich, Washington School.

- H. Public Participation\*\*

- Members of the public may address the Governing Board during this portion of the agenda in regard to non-agenda items (not to exceed three (3) minutes at chair's discretion. If interpretation services are used, the time shall not exceed six (6) minutes, including interpretation.)

## **I. REGULAR MEETING – (continued)**

- Additionally, or instead of, members of the public may address the Governing Board during a specific item that is on the agenda (not to exceed three (3) minutes at chair's discretion. If interpretation services are used, the time shall not exceed six (6) minutes, including interpretation.)

I. It is recommended that the Governing Board approve the Consent Agenda.

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

## **II. CONSENT AGENDA**

- |  |       |
|--|-------|
| *A. Approval/Ratification of Vouchers  | 7     |
| The Vice President of the Board reviews all vouchers prior to the meeting of the Board. Vouchers represent orders for payment of materials, equipment, salaries and services.  |       |
| *B. Personnel Items  | 8-10  |
| Personnel items include resignations, terminations, requests for retirement or leave, recommendations for employment and position changes.   |       |
| *C. Public Gifts and Donations (The Value of Donated Items is Determined by the Donor)   | 11-12 |
| 1. Rodel Foundation of Arizona donated a check in the amount of \$6,466.00 to be used for the MAC-Ro Math Program for the benefit of participating students at Desert View, Mountain View, Shaw Butte, and Sunnyslope Schools. |       |
| 2. Campos Creative School Portraits donated a commission check in the amount of \$376.00 for the benefit of students at Arroyo Elementary School.  |       |
| 3. Safeway Diversity Board donated 48 - \$25.00 Safeway gift cards for a total value of \$1,200.00 for the benefit of families in need in the Cactus Wren Elementary School community.   |       |
| 4. Kroger (Fry's Food Stores) donated a VIP Shopper's Card commission check in the amount of \$1,000.00 for the benefit of students at Desert Foothills Junior High School.  |       |
| 5. Kroger (Fry's Food Stores) donated a VIP Shopper's Card commission check in the amount of \$500.00 for the benefit of students at Ironwood Elementary School.   |       |
| 6. Kroger (Fry's Food Stores) donated a VIP Shopper's Card commission check in the amount of \$500.00 for the benefit of students at Mountain View School.   |       |
| 7. Box Tops for Education (General Mills) donated a check in the amount of \$425.80 to be used to purchase books for the library for the benefit of students at Mountain Sky Junior High School.                               |       |
| 8. Southwest Desert Cardiology donated toys with an approximate value of \$500.00 for the benefit of McKinney-Vento students at Orangewood School.   |       |
| 9. Baseline Trees donated a tree with an approximate value of \$700.00 which was planted in memory of an Orangewood School student who passed away.  |       |
| 10. Ontime Nuclear Imaging, LLC donated toys with an approximate value of \$800.00 for the benefit of McKinney-Vento students at Orangewood School.  |       |
| 11. Assistance League of Phoenix donated 214 books with an approximate value of \$2,761.86 for the benefit of kindergarten and 3rd grade students at Sunnyslope School.  |       |

## **II. CONSENT AGENDA (continued)**

12. Assistance League of Phoenix donated 470 books with an approximate value of \$7,073.00 for the benefit of 2nd grade, 4th-6th grades, and 8th grade students at Sunnyslope School.
13. Royal Palm Middle School students and staff donated \$645.00 for a monument in honor of Math teacher, Bonnie Novaky, who passed away this year.
- \*D. Extension and Renewal of Annual Contract for Specified Goods and Services 13-14
- \*E. Annual Intergovernmental Cooperative Purchase Agreements with the Greater Phoenix Purchasing Consortium of Schools (GPPCS) and Strategic Alliance for Volume Expenditures (SAVE) 15-16
- \*F. Annual Intergovernmental Cooperative Purchase Agreements with the Mohave Educational Services Cooperative (MESC) and State Procurement Office (SPO) 17-18
- \*G. Issue RFP for Specified Services – Magazine Subscriptions and On-line Resources to Support Social Studies 19-20
- \*H. Acceptance of the Target Grant in the Amount of \$700.00 and the Walmart Foundation Grants in the Amount of \$3,000.00 21

## **III. ACTION / DISCUSSION ITEM**

- A. Refiling of Lookout Mountain Elementary School as a Single Plat and Dedication of a Right of Way Easement to City of Phoenix (Cathy Thompson, Director of Business Services and David Schmidt, Orcutt/Winslow Partnership) 22-27

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

## **IV. INFORMATION / DISCUSSION ITEMS**

- A. Truancy Prevention Unit (TPU) Update (John Shikany) 28-35
- B. Arizona School Boards Association (ASBA) Legislative Workshop and the ASBA and Arizona School Administrators (ASA) Annual Conference Update (Bill Adams, Clorinda Graziano, and Tee Lambert) 36

## **V. FUTURE AGENDA ITEMS**

## **VI. GOVERNING BOARD AND SUPERINTENDENT ACKNOWLEDGMENTS**

## **VII. CALL FOR EXECUTIVE SESSION**

Call for Executive Session: Pursuant to A.R.S. §38-431.03 – A.3 and A.5

It is recommended that the Governing Board establish an Executive Session to be held immediately during a recess in the Regular Meeting for:

- A.3 – Discussion or consultation for legal advice with the attorney or attorneys of the public body regarding the new law pertaining to superintendent contracts (A.R.S. §15-341[A][40]).
- A.5 – Discussions or consultations with the designated representative of the public body in order to consider its position and instruct its representatives regarding negotiations with employee organizations regarding the salaries, salary schedule, or compensation paid in the form of fringe benefits of employees of the public body – specifically regarding the 2012 Interest-based Negotiation (IBN) process.

## **VIII. RECESSING OF REGULAR MEETING FOR EXECUTIVE SESSION**

### **IX. EXECUTIVE SESSION – GENERAL FUNCTION**

- A. Call to Order and Roll Call
- B. Confidentiality Statement  
All persons present are hereby reminded that it is unlawful to disclose or otherwise divulge to any person who is not now present, other than a current member of the Board, anything that has transpired or has been discussed during this executive session. To do so is a violation of ARS 38-431.03 unless pursuant to a specific statutory exception.
- C. Discussion under A.R.S. §38-431.03 – A.3
  - A.3 – Discussion or consultation for legal advice with the attorney or attorneys of the public body regarding the new law pertaining to superintendent contracts (A.R.S. §15-341[A][40]).
- D. Discussion under A.R.S. §38-431.03 – A.5
  - A.5 – Discussions or consultations with the designated representative of the public body in order to consider its position and instruct its representatives regarding negotiations with employee organizations regarding the salaries, salary schedule, or compensation paid in the form of fringe benefits of employees of the public body – specifically regarding the 2012 Interest-based Negotiation (IBN) process.

### **X. RECONVENING OF REGULAR MEETING**

### **XI. ADJOURNMENT**

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

NOTES: As a matter of information to the audience, five days prior to any Governing Board Meeting, Board Members receive the agenda along with the extensive background material which they study individually before action is taken at the meeting. Routine matters will be asterisked and approved as consent agenda items. Any member of the Governing Board may remove items from the consent agenda.

Persons with a disability may request a reasonable accommodation by contacting 602-347-2802. Requests should be made at least 24 hours prior to the scheduled meeting in order to allow time to arrange for the accommodation.

(\*) Items marked with an asterisk (\*) are designated as Consent Agenda Items. This implies that the items will be considered without discussion. Consent Agenda items may be removed for discussion and debate by any member of the Governing Board by notifying the Board President or the Superintendent twenty-four (24) hours before regular Board meeting or by a majority of the Governing Board members present at the Board Meeting.

(\*\*) Members of the public who wish to address the Board during Public Participation or on an item which is on the agenda may be granted permission to do so by completing a PUBLIC PARTICIPATION SPEAKER COMMENT form and giving it to the Board's Secretary PRIOR TO THE BEGINNING OF THE MEETING. Those who have asked to speak will be called upon to address the Board at the appropriate time. If interpreter services are needed, please contact Angela Perrone at 602-347-2609 at least 24 hours prior to the scheduled Board Meeting in order to allow sufficient time to arrange for an interpreter to be available.

(\*\*) During open session, the Board shall not hear personal complaints against school personnel or any other person connected with the District. Policy KE is provided by the Board for disposition of legitimate complaints including those involving individuals.

(\*\*) The Board may listen but cannot enter into discussion on any item not on the agenda. Depending upon the number of requests to speak to the Board, time limitations may be imposed in order to facilitate accomplishing the business of the District in a timely manner.

## GOVERNING BOARD MINUTES: REGULAR MEETING

2011-2012

January 12, 2012

Administrative Center  
Governing Board Room  
4650 West Sweetwater Avenue  
Glendale, AZ 85304-1505

**I. REGULAR MEETING – GENERAL FUNCTION****A. Call to Order and Roll Call**

Mr. Maza called the meeting to order at 7:02 p.m. Governing Board members constituting a quorum were present: Mr. Chris Maza, Mr. Bill Adams, Ms. Clorinda Graziano, Mr. Aaron Jahneke, and Mrs. Tee Lambert.

**B. Organization of the Board**

Mr. Maza asked for nominations for the position of President of the Washington Elementary School District Governing Board. A motion was made by Mr. Adams to nominate Mr. Chris Maza as Governing Board President. The motion was seconded by Mr. Jahneke. Mr. Maza accepted the nomination and stated his reasons for wanting the position. There were no other nominations. A roll call vote was requested. Mr. Adams, Ms. Graziano, Mr. Jahneke, Mrs. Lambert, and Mr. Maza voted aye for Mr. Maza. Mr. Maza was elected Governing Board President by a 5-0 vote.

**5-0 AYE**

Mr. Maza asked for nominations for the position of Governing Board Vice President. A motion was made by Mr. Adams to nominate Mr. Aaron Jahneke as Governing Board Vice President. The motion was seconded by Mrs. Lambert. Mr. Jahneke accepted the nomination and stated his reasons for wanting the position. There were no other nominations. A roll call vote was requested. Mr. Adams, Ms. Graziano, Mrs. Lambert, and Mr. Maza voted aye for Mr. Jahneke. Mr. Jahneke abstained. Mr. Jahneke was elected Governing Board Vice President by a 4-0 vote with one abstention.

**4-0 AYE  
1 ABSTENTION****C. Moment of Silence and Meditation**

Mr. Maza called for a moment of silence and meditation.

**D. Pledge of Allegiance**

Mr. Maza led the Pledge of Allegiance.

**E. Adoption of the Regular Meeting Agenda**

A motion was made by Mr. Adams that the Governing Board adopt the Regular Meeting Agenda. The motion was seconded by Ms. Graziano. The motion carried.

**UNANIMOUS****F. Approval of the Minutes**

Ms. Graziano clarified her intent. She meant to say:

- I.F. Current Events: Governing Board and Superintendent
  - Enjoyed Attending the Desert Foothills Junior High School's drama performance.
- IV.B. 2011 Accountability Update – Assessment Report: Part Three

Ms. Graziano thanked Ms. Sullivan for the report and made the observation that the correlation between higher 3<sup>rd</sup> grade oral reading fluency and AIMS was probably aided by the District's support of activities like dramas, Reader's Theatre, or the grant from Childsplay.

**UNANIMOUS**

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A motion was made by Mr. Adams that the Governing Board approve the Minutes, as amended, of the December 8, 2011 Regular Meeting and Executive Session. The motion was seconded by Mr. Jahneke. The motion carried.

**G. Current Events: Governing Board and Superintendent**

Mr. Adams shared that he enjoyed attending the Washington Elementary School District (WESD) Business Advisory Team meeting and thanked everyone involved with arranging the exceptional event. He acknowledged Mr. Maza's wonderful speech.

Mr. Jahneke shared that he enjoyed attending the following events:

- Lakeview Elementary School's 1<sup>st</sup> grade Holiday Music Program.
- Sahuaro Elementary School – National Board Certification (NBC) Teacher Recognition.
- Cholla Middle School's Art Show and Winter Concert.

Ms. Graziano shared that she enjoyed attending the following events:

- WESD Business Advisory Team meeting and acknowledged Mr. Maza's speech. She thanked Jill Hicks, Sandy Mendez Benson, and their team for the well planned, professional event. She stated it was very important to have business partnerships with symbiotic relationships.
- "Mitchell 20" movie – thanked Washington District Education Association (WDEA) and the District for screening the movie.
- Acacia Elementary School's 1<sup>st</sup> Grade Music Concert
- Mountain View School's Band, Strings, and Chorus Concert
- Arizona School Boards Association (ASBA) Legislative Workshop and Annual Conference
- Royal Palm Middle School's Holiday Chorus Concert
- Desert Foothills Junior High School's Winter Band Concert
- Cholla Middle School's Winter Concert
- Sahuaro Elementary School's Holiday Concert
- Alta Vista Elementary School's Holiday Music Programs – band, strings, and steel drums

Mrs. Lambert shared that she enjoyed attending the following events:

- Alta Vista Elementary School's 3<sup>rd</sup> and 4<sup>th</sup> grade Holiday Concert
- Royal Palm Middle School's Holiday Concert
- Arizona School Boards Association (ASBA) Legislative Workshop and Annual Conference
- Bill Gates (District 3) Coffee Chat – Mr. Gates talked about attending the WESD Business Advisory Team meeting and how important it was to build business relationships for the benefit of our schools. Newly elected Phoenix Mayor Greg Stanton spoke about his approach to building a better education system in Phoenix.

Mr. Maza shared that he enjoyed attending the following events:

- Lookout Mountain Elementary School's National Board Certification (NBC) Teacher Recognition
- WESD Business Advisory Team meeting – acknowledged Dr. Cook for the "classy event on a shoe string budget". He thanked Jill Hicks and Sandy Mendez Benson for their efforts in planning the event.

Dr. Cook shared that physical education is an important part of our schools, particularly Cross Country. Dr. Cook introduced Rhonda Warren, Principal at Sunburst Elementary School, who introduced physical education teacher/Cross Country coach, Roseanne

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Knight. Ms. Knight introduced Kara Zahariades, a Desert Foothills student, and Sydney Knight, a former Sunburst and Sweetwater student, who shared their K-6 Cross County experience and how it had impacted them. They gave a brief history of the program and presented two 2011 Cross Country videos. The students were presented with certificates and water bottles.

Dr. Cook acknowledged Roseanne Knight for her efforts and hard work for the students and the District.

#### **H. Special Recognition**

- Dr. Cook advised the Board that the District was fortunate to have one of its teachers named as a Rodel Exemplary Teacher (one of eight educators in Maricopa County and 13 statewide). Dr. Cook introduced Tim Fountain, Principal at Manzanita Elementary School who, in turn, honored his first grade teacher, Daniele Prusinski.
- Dr. Cook advised the Board that the District had a “Hero in the Classroom” selected by the Arizona Cardinals and University of Phoenix program. Dr. Cook introduced Ann Roberts, Principal at Maryland School who, in turn, honored her third grade teacher, Jerry Frost.
- Dr. Cook advised the Board that the District had an “MVP in the Classroom” selected by the Arizona Cardinals and University of Phoenix program. Dr. Cook introduced Perry Mason, Principal at Mountain Sky Junior High School who, in turn, honored his technology teacher, Jonette Steele.

Each honoree was presented with a certificate.

#### **I. Public Participation**

There was no public participation.

#### **J. Approval of the Consent Agenda**

**UNANIMOUS**

Mr. Jahneke requested that Item \*II.C.1. – Public Gifts and Donations (North Phoenix Kiwanis donated a check in the amount of \$14,735.94 from the Walk-a-Thon fundraising project [75% of the project] for the benefit of all students in the Washington Elementary School District.) be pulled from the Consent Agenda for separate consideration.

Ms. Graziano requested that Items \*II.F. – Designate Hearing Officers to Hear All Student Expulsions During 2012 and to Utilize Hearing Officers Qualified to Hold Expulsion Hearings and \*II.J. – Memorandum of Understanding for Play Therapy Services with EBTIDE be pulled from the Consent Agenda for separate consideration.

A motion was made by Mr. Jahneke that the Governing Board approve the remaining Consent Agenda items. The motion was seconded by Mrs. Lambert. The motion carried.

## **II. CONSENT AGENDA**

#### **\*A. Approval/Ratification of Vouchers**

**UNANIMOUS**

Approved and ratified the vouchers as presented.

#### **\*B. Personnel Items**

**UNANIMOUS**

Approved the personnel items as presented.

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**\*C. Public Gifts and Donations**

**UNANIMOUS**

Approved the public gifts and donations as presented.

1. North Phoenix Kiwanis donated a check in the amount of \$14,735.94 from the Walk-a-Thon fundraising project (75% of the project) for the benefit of all students in the Washington Elementary School District.

Dr. Cook acknowledged the North Phoenix Kiwanis President, Brian Nichols; North Phoenix Kiwanis Vice President, Bob Bidell; and Dorothy Watkins, WESD Administrator of Social Services and member of the North Phoenix Kiwanis, for attending the Governing Board meeting. She thanked them for their efforts to organize the Walk-a-Thon of which the District was a beneficiary.

Ms. Graziano thanked the North Phoenix Kiwanis for the donation. She also thanked the staff and students who participated in the event and made it a success.

Mr. Jahneke moved that the Governing Board approve Consent Item \*II.C.1. as presented. The motion was seconded by Mrs. Lambert. The motion carried.

**UNANIMOUS**

2. Atlasta Catering donated food with an approximate value of \$1,200.00 for the Academic Support Programs holiday dinner for staff appreciation.
3. Ear Candy Non-Profit Music Organization donated instruments with an approximate value of \$1,000.00 for the benefit of music students at Chaparral Elementary School.
4. Ear Candy Non-Profit Music Organization donated instruments with an approximate value of \$1,500.00 for the benefit of music students at Ironwood Elementary School.
5. Ear Candy Non-Profit Music Organization donated instruments with an approximate value of \$1,500.00 for the benefit of music students at Sunnyslope School.
6. Campos Creative School Portraits donated a commission check in the amount of \$527.00 for the benefit of students at Ironwood Elementary School.
7. Mr. Bill King donated a golf cart with an approximate value of \$2,200.00 for the benefit of staff at John Jacobs Elementary School.
8. St. Andrew's Lutheran Church donated boxed Thanksgiving dinners with an approximate value of \$1,850.00 for the benefit of families in need in the Lakeview Elementary School community.
9. Mr. Ron Rhode donated 1,200 books with an approximate value of \$4,200.00 for the benefit of students at Maryland School.
10. We Care Foundation of Arizona donated a check in the amount of \$600.00 to be used to allow two student scholarships for six months to attend the Sub-Zero Before School Student Enrichment Program at Mountain Sky Junior High School.
11. Richard E. Miller Parent/Teacher Organization donated a check in the amount of \$1,500.00 from the proceeds of the Scholastic Book Fair to purchase new library books for the benefit of the students.

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- \*D. Out-of-State Travel** **UNANIMOUS**  
 Approved the out-of-state travel as presented.
1. Sr. Raphael Quinn, Principal; Mrs. Diane Stein, Office Administrator; Mrs. Linda Fischetti, Teacher; and Mrs. Cynthia Amrhein, Teacher, Saint Simon and Jude School, to attend the National Catholic Educational Association (NCEA) Conference, April 10-14, 2012, in Boston, MA, at a cost of \$8,425.00.
- \*E. Annual Intergovernmental Cooperative Purchase Agreements with the Mohave Educational Services Cooperative, Inc.** **UNANIMOUS**
- \*F. Designate Hearing Officers to Hear All Student Expulsions During 2012 and to Utilize Hearing Officers Qualified to Hold Expulsion Hearings** **UNANIMOUS**  
 Ms. Graziano asked if the Governing Board would receive notification of an expulsion hearing. Dr. Cook replied that expulsion hearings are very rare and the Board would be notified in the event there was an expulsion hearing scheduled.
- A motion was made by Ms. Graziano that the Governing Board designate a hearing officer to hear all student expulsion hearings during 2012 and approve the selection of Joe Negron, and where necessary, such other qualified hearing officers, as selected by the Superintendent, to hold expulsion hearings. The motion was seconded by Mrs. Lambert. The motion carried.
- \*G. Resolution to Authorize Waiver of Service of Process** **UNANIMOUS**
- \*H. Acceptance of the Lincoln GIVES, John C. Lincoln Health Network Employee Fund Grant in the Amount of \$3,150.00** **UNANIMOUS**
- \*I. Memorandum of Understanding with Maricopa County Department of Public Health Office of Nutrition Services to Provide Nutrition Education** **UNANIMOUS**
- \*J. Memorandum of Understanding for Play Therapy Services with EBTIDE** **UNANIMOUS**  
 Ms. Graziano stated she was pleased that the District was able to receive this additional extension service for several of our schools. She felt it gave credibility and importance to the program since it is included in the student's Individualized Education Program (IEP). Ms. Graziano stated that the Summary's Supporting Data referred to professional consultation services provided for the site and District staff, but is not noted on the Memorandum of Understanding procedures. Ms. Graziano asked if the staff would receive training. Ms. Dorothy Watkins advised that there would be ongoing consultation training on a weekly basis. Ms. Watkins stated that teachers receive an overview of the program at the beginning of the school year and EBTIDE is available on an as needed basis throughout the school year. Dr. Cook advised that the District has worked with the program for several years and has always received the necessary training, although it is not specified in the Memorandum of Understanding.
- A motion was made by Ms. Graziano that the Governing Board approve the Memorandum of Understanding with EBTIDE and authorize the Superintendent to execute the necessary documents. The motion was seconded by Mr. Jahneke. The motion carried.

### III. FUTURE AGENDA ITEMS

Ms. Graziano requested the following future Agenda items:

- Update for ASBA Annual Meeting attended by Mr. Adams, Ms. Graziano, and Mrs. Lambert
- Update for 3<sup>rd</sup> grade Move on When Reading Program
- Ms. Graziano mentioned the Washington Education Foundation (WEF) Bowl-a-Thon and the need for a team.

### IV. GOVERNING BOARD AND SUPERINTENDENT ACKNOWLEDGMENTS

Ms. Graziano acknowledged that two WESD staff members were leaving for military service and thanked them for their service.

Mr. Jahneke thanked fellow Board members for allowing him to serve as Governing Board Vice President last year and reelecting him for 2012. He stated it had been a privilege and he had learned a lot about public education from fellow Board members.

Mr. Maza thanked fellow Board members for the nomination and election as Governing Board President for another year. Mr. Maza stated that the Board does important work and appreciated the confidence of the Board members for him to lead them.

Mrs. Lambert thanked Mr. Maza and Mr. Jahneke for accepting the leadership positions. She stated that they both did a great job last year and represented the Board well. She appreciated that they agreed to continue this year.

Dr. Cook thanked Mr. Maza and Mr. Jahneke for their work last year as Governing Board President and Vice President, respectively. She congratulated them on accepting the positions for this year and stated she looked forward to working with them.

Dr. Cook advised the Board that they were being given a framed picture of student artwork. Framed artwork was given to business community members at the WESD Business Advisory Team meeting and paid for by the Invest in Education! Political Action Committee (PAC). Dr. Cook stated that the majority of the expenses of the Business Advisory Team meeting was paid for through donations and by the Invest in Education! Political Action Committee (PAC).

### V. ADJOURNMENT

A motion was made by Mr. Adams to adjourn the Regular Meeting at 7:52 p.m. The motion **UNANIMOUS** was seconded by Mrs. Lambert. The motion carried.

### SIGNING OF DOCUMENTS

Documents were signed as tendered by the Governing Board Secretary

\_\_\_\_\_  
BOARD SECRETARY

\_\_\_\_\_  
DATE

\_\_\_\_\_  
BOARD OFFICIAL

\_\_\_\_\_  
DATE

January 12, 2012

**WASHINGTON ELEMENTARY SCHOOL DISTRICT No. 6**

TO: Governing Board       X       Action  
 FROM: Dr. Susan J. Cook, Superintendent                      Discussion  
                     Information  
                     1st Reading  
 DATE: January 26, 2012  
 AGENDA ITEM: \*Approval/Ratification of Vouchers  
 INITIATED BY: Elizabeth Martinez, Accounting Manager SUBMITTED BY: David Velazquez, Director of Finance  
 PRESENTER AT GOVERNING BOARD MEETING: Cathy Thompson, Director of Business Services  
 GOVERNING BOARD POLICY REFERENCE OR STATUTORY CITATION: BBA, DK and A.R.S. §15-321

**SUPPORTING DATA**

Funding Source: Various  
 Budgeted: Yes

The Vice President of the Board reviews all vouchers prior to the meeting of the Board. Vouchers represent orders for payment of salaries, materials, equipment, and services. Documentation for warrants is available for inspection from the Finance Department located at the District Administrative Center.

**APPROVE/RATIFY FY11/12 PAYROLL VOUCHERS** (warrants for services and materials, payroll expense):

12/30/11	2,535,030.29
01/13/12	2,499,804.82
<b>Totals:</b>	<u><b>5,034,835.11</b></u>

**APPROVE/RATIFY FY 11/12 EXPENSE VOUCHERS** (warrants for services and materials, payroll expense):

12/16/11	170,454.60
12/21/11	5,084,358.32
12/22/11	1,485.48
12/27/11	3,835,890.99
01/11/12	860,517.98
<b>Totals:</b>	<u><b>9,952,707.37</b></u>

**SUMMARY AND RECOMMENDATION**

It is recommended that the Governing Board approve and ratify the payroll and expense vouchers as presented.

Assistant Superintendent 

Board Action	Motion	Second	Aye	Nay	Abstain
Adams					
Graziano					
Jahneke					
Lambert					
Maza					

Agenda Item \*II.A.

WASHINGTON ELEMENTARY SCHOOL DISTRICT No. 6

TO: Governing Board X Action  
FROM: Dr. Susan J. Cook, Superintendent            Discussion  
DATE: January 26, 2012            Information  
AGENDA ITEM: \*Personnel Items            1st Reading  
INITIATED BY: Justin Wing, Director of Human Resources SUBMITTED BY: Justin Wing, Director of Human Resources  
PRESENTER AT GOVERNING BOARD MEETING: Justin Wing, Director of Human Resources  
GOVERNING BOARD POLICY REFERENCE OR STATUTORY CITATION: BBA

**SUPPORTING DATA**

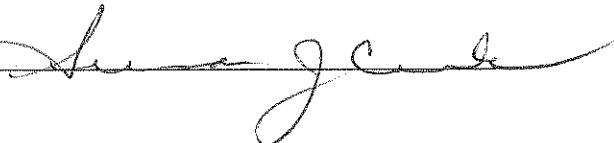
Funding Source: Various  
Budgeted: Yes

The attached personnel actions are presented for approval.

**SUMMARY AND RECOMMENDATION**

It is recommended that the Governing Board approve the personnel items as presented.

Superintendent



Board Action	Motion	Second	Aye	Nay	Abstain
Adams					
Graziano					
Jahneke					
Lambert					
Maza					

Agenda Item \*ILB.

# PERSONNEL ACTION RECOMMENDED

January 26, 2012

## I. RESIGNATIONS, RETIREMENTS, EXCESSES, AND LEAVES OF ABSENCE

### A. ADMINISTRATIVE

LAST NAME	FIRST	POSITION	LOCATION	ACTION	YEARS OF SERVICE	EFFECTIVE DATE
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### B. CERTIFIED

LAST NAME	FIRST	POSITION	LOCATION	ACTION	YEARS OF SERVICE	EFFECTIVE DATE
Anisi	Carol	Teacher-LD	Lookout Mountain	Resignation	11	1/9/2012
Bierner	Dennis	Teacher-5th Grade	Abraham Lincoln	Retirement	6	5/31/2012
Davis	Regan	Academic Intervention Specialist	Palo Verde	Leave of Absence for 2012/2013 FY		5/31/2012
Harvey	Deborah	Speech Therapist	John Jacobs	Retirement	31	5/31/2012
Jones	Suzanne	Teacher-CCSC	Palo Verde	Retirement	18	5/31/2012
Krawczel	Ginger	Teacher-5th Grade	Sunnyslope	Retirement	43	5/31/2012
Krzyzanowski	Richard	Teacher-PE	Royal Palm	Resignation	6	5/31/2012
MdFee	Terry	Teacher-Orchestra/Band	Sunnyslope	Retirement	26	5/31/2012
Zelman-Fedde	Florence	Teacher-Social Studies	Palo Verde	Retirement	13	5/31/2012

### C. FULL-TIME CLASSIFIED

LAST NAME	FIRST	POSITION	LOCATION	ACTION	YEARS OF SERVICE	EFFECTIVE DATE
Nelson	Troy	Roving Night Custodian	Maintenance	Resignation	4	1/11/2012
Rusnac	Daniel	Night Custodian	Mountain Sky	Termination	2 mo.	1/13/2012

### D. PART-TIME CLASSIFIED

LAST NAME	FIRST	POSITION	LOCATION	ACTION	YEARS OF SERVICE	EFFECTIVE DATE
Bachman	Kimberly	Special Ed. Assistant	Sweetwater	Resignation	1.5	1/13/2012
Baldenegro	Leticia	Headstart Assistant	Headstart	Resignation	3 mo.	1/13/2012
Baylor	Sally	Bus Assistant	Transportation	Retirement	17	5/30/2012
Brown	Roxanne	Kidspace Site Coordinator	Acacia	Resignation	2 mo.	12/22/2011
Christensen	Hilda	Paraprofessional	Sahuaro	Retirement	20	5/30/2012
Gonzalez	Veronica	Bus Assistant	Transportation	Resignation	3	1/13/2012
Mazur	Marie	Kidspace Assistant	Acacia	Resignation	3 mo.	12/22/2011
Ormiston	Pamela	Paraprofessional	Cactus Wren	Retirement	25	5/30/2012
Horacek	Jerry	Bus Assistant	Transportation	Termination	2.5	1/10/2012
Ravitz	Gail	Special Ed. Assistant	Lookout Mountain	Position Ended	3	12/22/2011
Reddy	Nia	Paraprofessional	Sunset	Resignation	3 mo.	12/22/2011
Wagener	Mallory	Paraprofessional	Ocotillo	Resignation	1	1/20/2012
Wallace	Amanda	Bus Assistant	Transportation	Resignation	1.5	1/11/2012

## II. EMPLOYMENT

### A. ADMINISTRATIVE

LAST NAME	FIRST	POSITION	(E)XISTING OR (N)EW	LOCATION
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### B. CERTIFIED

LAST NAME	FIRST	POSITION	(E)XISTING OR (N)EW	LOCATION
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Avis	Kayleigh	Teacher-1st Grade	E	Sunnyslope
Brewer	Amanda	Teacher-2nd Grade	E	Acacia
Ciurro	Brooke	Teacher-Gifted	E	Lookout Mountain
Cromack	Elisabeth	Teacher-Kindergarten	E	Sunnyslope
Medley	Melissa	Teacher-Kindergarten	E	John Jacobs
Milligan	Sarah	Teacher-5th Grade	E	Maryland
Randant	Ashley	Teacher-6th Grade	E	Sunnyslope
Shea	Jessica	Teacher-CCR	E	Palo Verde
Smith	Alan	Teacher-2nd Grade	E	Orangewood
Zimmerman	Amy	Teacher-1st Grade	E	Sahuaro

**PERSONNEL ACTION RECOMMENDED****January 26, 2012****C. FULL-TIME CLASSIFIED**

<b>LAST NAME</b>	<b>FIRST</b>	<b>POSITION</b>	<b>(E)XISTING OR (N)EW</b>	<b>LOCATION</b>
Bingaman	Dawn	Materials Technician	E	Material Management
Castellanos	Marco	Help Desk Technician	E	MIS
Godfrey	Kenneth	Trades Specialist-Welder	E	Return from Leave of Absence
Greene	Naomi	Health Technician	E	Ocotillo

**D. PART-TIME CLASSIFIED**

<b>LAST NAME</b>	<b>FIRST</b>	<b>POSITION</b>	<b>(E)XISTING OR (N)EW</b>	<b>LOCATION</b>
Allen	Jeremiah	Paraprofessional	E	John Jacobs
Davis	Melissa	Paraprofessional	E	Washington
Hayes	Connie	Paraprofessional	E	Chaparral
Mueldener	Debra	Paraprofessional	E	Cactus Wren
Talbott	Tonya	Food Service Floater	E	Food Service
Tang	Michael	Paraprofessional	E	Royal Palm
Vance	Hillary	Crossing Guard	E	Richard Miller

WASHINGTON ELEMENTARY SCHOOL DISTRICT No. 6

TO: Governing Board X Action  
FROM: Dr. Susan J. Cook, Superintendent Discussion  
DATE: January 26, 2012 Information  
AGENDA ITEM: \*Public Gifts and Donations (The Value of Donated Items is Determined by the Donor) 1st Reading  
INITIATED BY: Dr. Susan J. Cook, Superintendent SUBMITTED BY: Dr. Susan J. Cook, Superintendent  
PRESENTER AT GOVERNING BOARD MEETING: Dr. Susan J. Cook, Superintendent  
GOVERNING BOARD POLICY REFERENCE OR STATUTORY CITATION: BBA and A.R.S. §15-341

**SUPPORTING DATA**

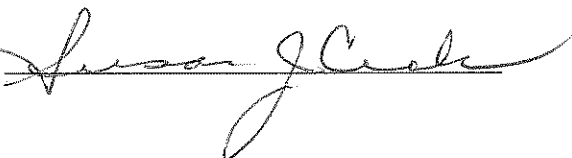
Funding Source: Donations  
Budgeted: N/A

1. Rodel Foundation of Arizona donated a check in the amount of \$6,466.00 to be used for the MAC-Ro Math Program for the benefit of participating students at Desert View, Mountain View, Shaw Butte, and Sunnyslope Schools.
2. Campos Creative School Portraits donated a commission check in the amount of \$376.00 for the benefit of students at Arroyo Elementary School.
3. Safeway Diversity Board donated 48 - \$25.00 Safeway gift cards for a total value of \$1,200.00 for the benefit of families in need in the Cactus Wren Elementary School community.
4. Kroger (Fry's Food Stores) donated a VIP Shopper's Card commission check in the amount of \$1,000.00 for the benefit of students at Desert Foothills Junior High School.
5. Kroger (Fry's Food Stores) donated a VIP Shopper's Card commission check in the amount of \$500.00 for the benefit of students at Ironwood Elementary School.
6. Kroger (Fry's Food Stores) donated a VIP Shopper's Card commission check in the amount of \$500.00 for the benefit of students at Mountain View School.

**SUMMARY AND RECOMMENDATION**

It is recommended that the Governing Board approve the gifts and donations as presented.

Superintendent



Board Action	Motion	Second	Aye	Nay	Abstain
Adams					
Graziano					
Jahneke					
Lambert					
Maza					

Agenda Item \*I.I.C.



**\*Public Gifts and Donations (The Value of Donated Items is Determined by the Donor)**

**January 26, 2012**

**Page 2**

7. Box Tops for Education (General Mills) donated a check in the amount of \$425.80 to be used to purchase books for the library for the benefit of students at Mountain Sky Junior High School.
8. Southwest Desert Cardiology donated toys with an approximate value of \$500.00 for the benefit of McKinney-Vento students at Orangewood School.
9. Baseline Trees donated a tree with an approximate value of \$700.00 which was planted in memory of an Orangewood School student who passed away.
10. Ontime Nuclear Imaging, LLC donated toys with an approximate value of \$800.00 for the benefit of McKinney-Vento students at Orangewood School.
11. Assistance League of Phoenix donated 214 books with an approximate value of \$2,761.86 for the benefit of kindergarten and 3<sup>rd</sup> grade students at Sunnyslope School.
12. Assistance League of Phoenix donated 470 books with an approximate value of \$7,073.00 for the benefit of 2<sup>nd</sup> grade, 4<sup>th</sup>-6<sup>th</sup> grades, and 8<sup>th</sup> grade students at Sunnyslope School.
13. Royal Palm Middle School students and staff donated \$645.00 for a monument in honor of Math teacher, Bonnie Novaky, who passed away this year.

# WASHINGTON ELEMENTARY SCHOOL DISTRICT No. 6

TO: Governing Board           X           Action  
 FROM: Dr. Susan J. Cook, Superintendent                            Discussion  
                           Information  
                           1st Reading  
 DATE: January 26, 2012  
 AGENDA ITEM: \*Extension and Renewal of Annual Contract for Specified Goods and Services  
 INITIATED BY: Howard Kropp, Administrator of Purchasing SUBMITTED BY: Cathy Thompson, Director of Business Services  
 PRESENTER AT GOVERNING BOARD MEETING: Howard Kropp, Administrator of Purchasing  
 GOVERNING BOARD POLICY REFERENCE OR STATUTORY CITATION: BBA, DJE and ARS 15-213

## SUPPORTING DATA

Funding Source: Various  
 Budgeted: Yes

Attached is information for the contract that has been previously awarded by the Governing Board. This contract will soon be expiring. Because performance under this contract has been satisfactory, extension of the contract is recommended. No school or department can spend more than is budgeted without prior approval from the Finance Department.

The estimated requirements cover the period of the contract and are reasonable and continuing. A multi-term contract encourages effective competition and promotes economies in school district procurement.

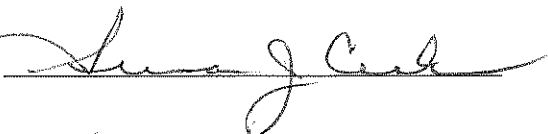
The 2011-2012 proposed budget capacity is provided on the attached list.

A copy of the contract is available for review in the Purchasing Department.

## SUMMARY AND RECOMMENDATION

It is recommended that the Governing Board approve the annual contract extension and renewal for specified goods and services as presented.

Superintendent



Board Action	Motion	Second	Aye	Nay	Abstain
Adams					
Graziano					
Jahneke					
Lambert					
Maza					

Agenda Item \*II.D.

2011-2012 Individual schools/departments - auxiliary, M&O, student activity, grants, community schools, Title I

Contract Title:	07.049, Marquees
Vendor(s):	Nevco Scoreboard Company
Board Approval:	January 24, 2008
Proposed Extention:	Fourth and Final
Renewal Options Remaining:	None
Proposed 2011-2012 Expenditures:	To be used on an as-needed basis.
Expended to Date 2011-2012:	\$317.82

WASHINGTON ELEMENTARY SCHOOL DISTRICT No. 6

TO: Governing Board X Action  
FROM: Dr. Susan J. Cook, Superintendent Discussion  
DATE: January 26, 2012 Information  
AGENDA ITEM: \*Annual Intergovernmental Cooperative Purchase Agreements with the Greater Phoenix Purchasing Consortium of Schools (GPPCS) and Strategic Alliance for Volume Expenditures (SAVE) 1st Reading

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INITIATED BY: Howard Kropp, Administrator of Purchasing SUBMITTED BY: Cathy Thompson, Director of Business Services

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PRESENTER AT GOVERNING BOARD MEETING: Howard Kropp, Administrator of Purchasing

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GOVERNING BOARD POLICY REFERENCE OR STATUTORY CITATION: BBA

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**SUPPORTING DATA**

Funding Source: Various  
Budgeted: Yes

The Purchasing Department is recommending authorization to utilize the contracts presented for anticipated purchases in excess of the bidding threshold. No school or department can spend more than is budgeted without prior approval from the Finance Department. Schools and departments budget for goods or services without a particular vendor in mind.

Presented is a list of Intergovernmental Cooperative Purchase Agreements related to the Purchasing Department previously awarded by the Governing Board.

A.R.S. 11-952 and A.A.C. R7-2-1191 through R7-2-1195 authorizes and governs intergovernmental procurements. A school district may either, participate in, sponsor, conduct, or administer a cooperative purchasing agreement for the procurement of any materials, services, or construction with one or more public procurement units in accordance with an agreement entered into between the participants. By participating in a cooperative purchase, public entities that bid common items/services can obtain economy of scale pricing and best value and reduce administrative duplication of cost and effort for all participating public entities.

Copies of the contracts are available for review in the Purchasing Department. The Purchasing Department follows a process to perform due diligence on every cooperative contract prior to making a recommendation for award.

**SUMMARY AND RECOMMENDATION**

It is recommended that the Governing Board approve the Intergovernmental Cooperative Purchase Agreements and contract purchases with the Greater Phoenix Purchasing Consortium of Schools (GPPCS) and Strategic Alliance for Volume Expenditures (SAVE).

Superintendent 

Board Action	Motion	Second	Aye	Nay	Abstain
Adams					
Graziano					
Jahneke					
Lambert					
Maza					

Agenda Item \*I.E.

## GPPCS CONTRACT

Budget for these funding sources is determined as monies are deposited

<b>Contract Title:</b>	<b>Student Travel &amp; Group Tour Services</b>
<b>Vendor(s):</b>	
Brightspark Travel	Pine Summit
Educational Performance Tours	Project Exploration
Grand Classroom	School Tours of America
Music Travel Tours	Talent Team
MusicTrip.com	Terra Travel
Ocean Horizon	WorldStrides
<b>Contract Issuer:</b>	Contract issued through Peoria #12-5551-56-37
<b>Estimated 2011-2012 Expenditures:</b>	To be used on an as-needed basis
<b>Department/School Funding:</b>	Funding sources may include Tax Credit, Auxiliary, and Student Activity.
<b>Expended to date 2011-2012:</b>	\$0.00

## SAVE CONTRACT

2011-2012 proposed budget capacity for Special Services is \$4,241,867.80

<b>Contract Title:</b>	<b>Educational Software for Special Education Students</b>
<b>Vendor(s):</b>	Teachtown
<b>Contract Issuer:</b>	Contract issued through Paradise Valley #12-010
<b>Estimated 2011-2012 Expenditures:</b>	To be used on an as-needed basis.
<b>Department/School Funding:</b>	Special Services/M&O
<b>Expended to date 2011-2012:</b>	\$6,915.09

WASHINGTON ELEMENTARY SCHOOL DISTRICT No. 6

TO: Governing Board X Action  
FROM: Dr. Susan J. Cook, Superintendent Discussion  
DATE: January 26, 2012 Information  
AGENDA ITEM: \*Annual Intergovernmental Cooperative Purchase Agreements with the Mohave Educational Services Cooperative (MESC) and State Procurement Office (SPO) 1st Reading  
INITIATED BY: Howard Kropp, Administrator of Purchasing SUBMITTED BY: Cathy Thompson, Director of Business Services  
PRESENTER AT GOVERNING BOARD MEETING: Howard Kropp, Administrator of Purchasing  
GOVERNING BOARD POLICY REFERENCE OR STATUTORY CITATION: BBA

**SUPPORTING DATA**

Funding Source: M&O, Capital  
Budgeted: Yes

The Purchasing Department is recommending authorization to utilize the contracts presented for anticipated purchases in excess of the bidding threshold. No school or department can spend more than is budgeted without prior approval from the Finance Department. Schools and departments budget for goods or services without a particular vendor in mind.

Presented is a list of Intergovernmental Cooperative Purchase Agreements related to the Purchasing Department previously awarded by the Governing Board.

A.R.S. 11-952 and A.A.C. R7-2-1191 through R7-2-1195 authorizes and governs intergovernmental procurements. A school district may either, participate in, sponsor, conduct, or administer a cooperative purchasing agreement for the procurement of any materials, services, or construction with one or more public procurement units in accordance with an agreement entered into between the participants. By participating in a cooperative purchase, public entities that bid common items/services can obtain economy of scale pricing and best value and reduce administrative duplication of cost and effort for all participating public entities.

Copies of the contracts are available for review in the Purchasing Department. The Purchasing Department follows a process to perform due diligence on every cooperative contract prior to making a recommendation for award.

**SUMMARY AND RECOMMENDATION**

It is recommended that the Governing Board approve the Intergovernmental Cooperative Purchase Agreements and contract purchases with the Mohave Educational Services Cooperative (MESC) and State Procurement Office (SPO).

Superintendent



Board Action	Motion	Second	Aye	Nay	Abstain
Adams					
Graziano					
Jahneke					
Lambert					
Maza					

Agenda Item \*II.F.

**MOHAVE EDUCATIONAL SERVICES COOPERATIVE CONTRACTS****2011-2012 proposed budget capacity for Construction Services -\$206,400.00**

<b>Vendor(s):</b>	DH Pace
<b>Description of Purchase:</b>	Locking Systems for Doors and Related Hardware
<b>Estimated 2011-2012 Expenditures:</b>	To be used on an as-needed basis.
<b>Department/School Funding:</b>	Construction Services / Bonds
<b>Expended to Date 2011-2012:</b>	\$9,442.13
<b>Vendor(s):</b>	Michael L. Riddle Painting
<b>Description of Purchase:</b>	Exterior/Interior Painting and other Coating Applications
<b>Estimated 2011-2012 Expenditures:</b>	To be used on an as-needed basis.
<b>Department/School Funding:</b>	Construction Services / Bonds
<b>Expended to Date 2011-2012:</b>	\$21,471.48

**2011-2012 proposed budget capacity for Maintenance Services - \$654,810.81**

<b>Vendor(s):</b>	Ecolab
<b>Description of Purchase:</b>	Pest Control
<b>Estimated 2011-2012 Expenditures:</b>	To be used on an as-needed basis.
<b>Department/School Funding:</b>	Maintenance / M&O
<b>Expended to Date 2011-2012:</b>	\$4,999.00

**SPO CONTRACT****2011-2012 proposed budget capacity for Printing Services - \$137,749.10**

<b>Contract Title:</b>	Equipment Maintenance for Printshop
<b>Vendor(s):</b>	Presstek
<b>Estimated 2011-2012 Expenditures:</b>	To be used on an as-needed basis.
<b>Department/School Funding:</b>	Printing Services / M&O
<b>Expended to Date 2011-2012:</b>	\$9,115.91

**2011-2012 proposed budget capacity - \$7,553,657.90**

<b>Contract Title:</b>	Envelopes Printed and Stock
<b>Vendor(s):</b>	Arizona Envelope Company
<b>Estimated 2011-2012 Expenditures:</b>	To be used on an as-needed basis.
<b>Department/School Funding:</b>	Materials Management Center/M&O
<b>Expended to Date 2011-2012:</b>	\$14,997.23

WASHINGTON ELEMENTARY SCHOOL DISTRICT No. 6

TO: Governing Board X Action  
FROM: Dr. Susan J. Cook, Superintendent Discussion  
DATE: January 26, 2012 Information  
AGENDA ITEM: \*Issue RFP for Specified Services – Magazine Subscriptions and On-line Resources to Support Social Studies 1st Reading  
INITIATED BY: Howard Kropp, Director of Purchasing SUBMITTED BY: Cathy Thompson, Director of Business Services  
PRESENTER AT GOVERNING BOARD MEETING: Howard Kropp, Director of Purchasing  
GOVERNING BOARD POLICY REFERENCE OR STATUTORY CITATION: BBA, DJE and ARS 15-213

**SUPPORTING DATA**

Funding Source: Various  
Budgeted: Yes

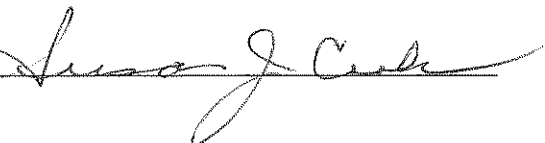
The purpose of requesting authorization to issue request for proposals (RFPs) is to obtain qualified firms to provide specified services required by the District. In this case, it is not practical or advantageous to procure these services by competitive sealed bidding because a bid does not allow the District to use a contract other than a fixed-price type, conduct oral or written discussions with offerors concerning technical and price aspects of their proposals, afford offerors an opportunity to revise their proposals, nor allow the District to compare the different price, quality, and contractual factors of the proposals submitted and award a contract in which price is not the determining factor.

Copies of the requests for proposal specifications associated with each of the services noted on the attached list will be available for review in the Purchasing Department.

**SUMMARY AND RECOMMENDATION**

It is recommended that the Governing Board authorize the issuance of RFP No. 11.019 for the solicitation for Magazine Subscriptions and RFP No. 11.020 for On-line Resources to Support Social Studies.

Superintendent



Board Action	Motion	Second	Aye	Nay	Abstain
Adams					
Graziano					
Jahneke					
Lambert					
Maza					

Agenda Item \*II.G.



RFPs to be issued during 2011-2012 with contracts beginning July 1, 2012 include, but are not limited to the following:

<b>RFP #</b>	<b>Title</b>	<b>Department Budget</b>	<b>Estimated 2012-2013 Budget</b>
11.019	Magazine Subscriptions	Individual Schools	To be used as needed, if needed
11.020	On-line Resources to Support Social Studies	Deseg Funds	To be used as needed, if needed

**11.019, Magazine Subscriptions**

The purpose of this Request for Proposal is to obtain firm fixed pricing from firms specializing in providing periodical subscription services to the District. The current contract for these services expires June 30, 2012. This solicitation will be awarded to a single vendor.

**11.020, On-line Resources to Support Social Studies**

The purpose of this Request for Proposal is to obtain an on-line subscription service that provides resource information about the United States and foreign countries, including geography, history, and culture. The service would be available for District-wide use. The District intends to make a single award under this solicitation. The current contract for these services expires June 30, 2012.

**WASHINGTON ELEMENTARY SCHOOL DISTRICT No. 6**

TO: Governing Board           X           Action  
 FROM: Dr. Susan J. Cook, Superintendent                            Discussion  
                           Information  
                           1st Reading  
 DATE: January 26, 2012  
 AGENDA ITEM: \*Acceptance of the Target Grant in the Amount of \$700.00 and the Walmart Foundation Grants in the Amount of \$3,000.00  
 INITIATED BY: Dr. Steve Murosky, Director of Academic Support Programs SUBMITTED BY: Dr. Steve Murosky, Director of Academic Support Programs  
 PRESENTER AT GOVERNING BOARD MEETING: Dr. Steve Murosky, Director of Academic Support Programs  
 GOVERNING BOARD POLICY REFERENCE OR STATUTORY CITATION: DDA

**SUPPORTING DATA**

Funding Source: Grants  
 Budgeted: Yes

In accordance with Board policy, the Governing Board is advised that the following grants have been received in support of Washington Elementary School District students, parents, and staff.

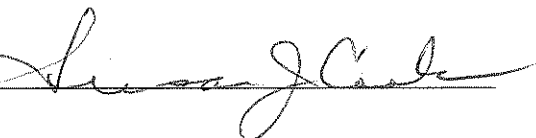
Funder	Location	Amount	Purpose
Target	Sunset Elementary (N)	\$700.00	3 <sup>rd</sup> grade field trip
Walmart Foundation	Acacia Elementary (N)	\$2,000.00	Student incentives
Walmart Foundation	Palo Verde Middle School (N)	\$1,000.00	Field trips and after-school programs

(N) New (N)\* New application for an existing grant (R) Renewal

**SUMMARY AND RECOMMENDATION**

It is recommended that the Governing Board approve the acceptance of the Target grant in the amount of \$700.00 and the Walmart Foundation grants in the amount of \$3,000.00 and authorize the Superintendent to execute all necessary documents.

Superintendent



Board Action	Motion	Second	Aye	Nay	Abstain
Adams					
Graziano					
Jahneke					
Lambert					
Maza					

Agenda Item \*II.H.

# WASHINGTON ELEMENTARY SCHOOL DISTRICT No. 6

TO: Governing Board   X   Action  
 FROM: Dr. Susan J. Cook, Superintendent   X   Discussion  
 DATE: January 26, 2012            Information  
 AGENDA ITEM: Refiling of Lookout Mountain Elementary School as a Single Plat and Dedication of a Right of Way Easement to City of Phoenix            1st Reading  
 INITIATED BY: Cathy Thompson, Director of Business Services SUBMITTED BY: Cathy Thompson, Director of Business Services  
 PRESENTER AT GOVERNING BOARD MEETING: Cathy Thompson, Director of Business Services  
David Schmidt, Orcutt/Winslow Partnership  
 GOVERNING BOARD POLICY REFERENCE OR STATUTORY CITATION: BBA

## SUPPORTING DATA

Funding Source: N/A  
 Budgeted: N/A

During the planning stages for the rebuilding of Lookout Mountain Elementary School, it was discovered that this site was recorded as two separate pieces of land.

In addition, there are currently three right of way easements previously dedicated for this site:

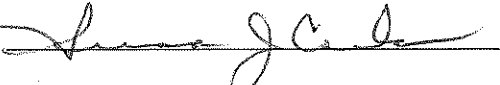
- One 30 foot easement on the western property along Coral Gables Drive (approximately 330 feet long);
- One 55 foot easement on the eastern property along Coral Gables Drive to Central Avenue (approximately 660 feet long);
- One 25 foot easement on the eastern property along Central Avenue (approximately 660 feet long).

The 55 foot easement is larger than the normally required easement for an elementary school site on a residential street. It is being recommended that the District apply to the City of Phoenix to abandon the 55 foot easement.

In order for the City to consider the abandonment of this 55 foot easement, it is necessary to rededicate 30 feet of land for a new easement along Coral Gables Drive.

## SUMMARY AND RECOMMENDATION

It is recommended that the Governing Board approve the submittal of a request to file and record Lookout Mountain Elementary School as a single plat of land. It is further recommended that the Governing Board approve the submittal of a request to the City of Phoenix to abandon the current 55 foot easement and to replace it with a 30 foot right of way easement along Coral Gables Drive (the 25 foot right of way easement along Central Avenue will remain as is). It is also recommended that the Governing Board authorize the Superintendent to execute all documents related to the transactions.

Superintendent 

Board Action	Motion	Second	Aye	Nay	Abstain
Adams					
Graziano					
Jahneke					
Lambert					
Maza					

Agenda Item III.A.

**Refiling of Lookout Mountain Elementary School as a Single Plat and Dedication of a Right of Way Easement to City of Phoenix**

**January 26, 2012**

**Page 2**

It is being recommended that the District submit a request to the City of Phoenix for the following:

- Combine both properties and submit a new plat for the single Lookout Mountain property.
- Abandon the 55 foot easement on the east property along Coral Gables Drive.
- Dedicate a 30 foot right of way easement along Coral Gables Drive and a 25 foot right of way easement along Central Avenue.

The amount of land that the Washington Elementary School District will eventually have dedicated to the City of Phoenix for easements will actually be less than is currently dedicated.



This application must be submitted to start the process to abandon any public rights-of-way and/or easements controlled by the city of Phoenix. A completed application must be submitted, together with a sketch of the area to be abandoned and the appropriate fee to the Planning and Development Department, 200 West Washington Street (2<sup>nd</sup> floor), Phoenix, Arizona 85003. For additional information, please call (602) 255-3487.

Applicant: WASHINGTON ELEMENTARY SCHOOL DISTRICT #6

Address: 4650 WEST SWEETWATER AVENUE

City: GLENDALE

State: AZ

Zip: 85304

Phone: 602-347-2600

Email: \_\_\_\_\_

Contact (If other than Applicant): KIMBERLY BOYD (PREMIER ENGINEERING CORPORATION)

Address: 6437 WEST CHANDLER BLVD. #1

City: CHANDLER

State: AZ

Zip: 85226

Phone: 480-829-6000

Email: kboyd@pre-engr.com

APN# of Parcel(s) Adjacent to Requested Abandonment: 208-17-014

Name of Street(s) to be abandoned: CORAL GABLES DRIVE

Location/Description of Alley(s) or Easement(s) to be Abandoned (please be specific):

THE NORTH 55 FEET OF THE NORTHEAST QUARTER OF THE NORTHEAST QUARTER OF THE  
NORTHWEST QUARTER OF SECTION 8, T3N, R3E, G.&S.R.M.

PER MCR DKT. 4054, PG. 67

Quarter Section #: 34-27

Zoning District: R1-10

Village: \_\_\_\_\_

Reason to Abandon (additional pages may be attached): REMOVE UNNECESSARY EASEMENTS TO  
PERMIT DEVELOPMENT OF THE PROPERTY

A 30-FOOT RIGHT-OF-WAY IN THE NORTH 30 FEET OF THE SAME PARCEL WILL BE DEDICATED VIA  
SUBDIVISION PLAT

----- Staff Use Only -----

Abandonment #: \_\_\_\_\_ Folder #: \_\_\_\_\_ Total Abandonment Application Fee: \$ \_\_\_\_\_

Submittal Date: \_\_\_\_\_ ☐ Informal Abandonment (w/o hearing): \$ \_\_\_\_\_

Reviewed By: \_\_\_\_\_ ☐ Abandonment, Non-Single Family: \$ \_\_\_\_\_

Annexation Date: \_\_\_\_\_ ☐ Abandonment, Single Family: \_\_\_\_\_

City Council District #: \_\_\_\_\_ ☐ Complexity Fee \$ \_\_\_\_\_

Site Plan # (if applicable): \_\_\_\_\_ ☐ Appraisal Section Notified: ☐ Yes ☐ No ☐ N/A

Page 1 of 1

This publication can be made available in alternate formats (Braille, large print, computer diskette, or audiotape) upon request. Contact Planning and Development at (602) 262-7811 voice or (602) 534-5500 TTY.

**WORLD PEACE**



**PREMIER**

Lookout Mountain School  
15 West Coral Gables Drive  
Phoenix, AZ 85023

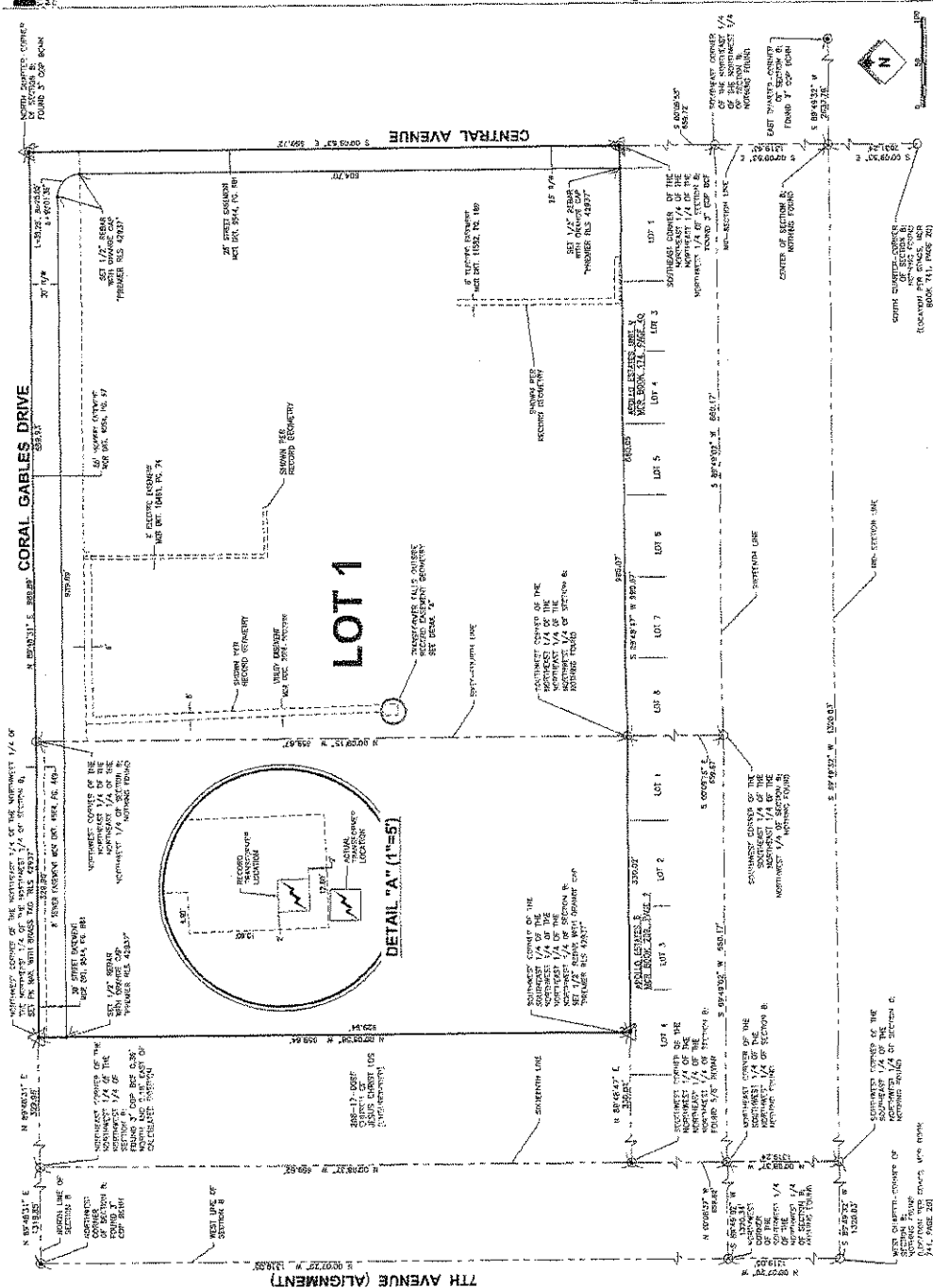
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**SILVERMAN**      **LEVINSON**  
associated interests  
35796 L-3070D

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FP-1.02







WASHINGTON ELEMENTARY SCHOOL DISTRICT No. 6

TO: Governing Board  
FROM: Dr. Susan J. Cook, Superintendent  
DATE: January 26, 2012  
AGENDA ITEM: Truancy Prevention Unit (TPU) Update  
INITIATED BY: John Shikany, Emergency Response Coordinator  
SUBMITTED BY: Lyn Bailey, Assistant Superintendent  
PRESENTER AT GOVERNING BOARD MEETING: John Shikany, Emergency Response Coordinator  
GOVERNING BOARD POLICY REFERENCE OR STATUTORY CITATION: BBA,JHB; ARS 15-802, 15-803

**SUPPORTING DATA**

Funding Source: N/A  
Budgeted: N/A

In February 2009, the Washington Elementary School District introduced a truancy prevention program to attempt to lower the rising numbers of truant students. Following the 2008-2009 school year, all the data were examined and the program seemed to have positive results on the truancy problem. Beginning with the 2009-2010 school year, the Truancy Prevention Unit (TPU) was established. Some small changes were made to the previous program, and the data gathered supported the previous findings that the program was producing a positive effect on the truancy throughout the District. Following the 2010-2011 school year, the second full year for the Washington Elementary School District (WESD) Truancy Prevention Unit (TPU), the total number of habitually truant students in the District decreased by 13%. Only two WESD schools showed an increase in habitually truant students from 2009-2010 to 2010-2011.

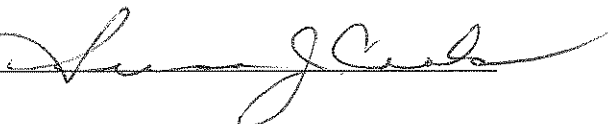
The TPU received 1,611 referrals and conducted over 3,709 home visits and/or school visits, talking with students and parents. The TPU issued 159 citations to 6<sup>th</sup>, 7<sup>th</sup>, and 8<sup>th</sup> grade students who, by Arizona Revised Statute standards, were deemed habitually truant and failed to respond to intervention steps offered by the schools and the TPU.

In addition 89 parents were cited into City of Phoenix Municipal Court for failing to ensure their children between the ages of 6 and 16 were in school, a Class 3 misdemeanor under Arizona Revised Statute 15-802. Following the issuance of a truancy citation to a student or parent, 57% of students had fewer absences after their court appearances, and 6% of those students had perfect attendance following court appearances. Between August 15, 2011 and January 1, 2012, the TPU has received 419 referrals and has conducted over 550 home visits.

**SUMMARY AND RECOMMENDATION**

No action required.

Superintendent



Board Action	Motion	Second	Aye	Nay	Abstain
Adams					
Graziano					
Jahneke					
Lambert					
Maza					

Agenda Item IV.A.

## Truancy Prevention Unit (TPU) Update

January 26, 2012

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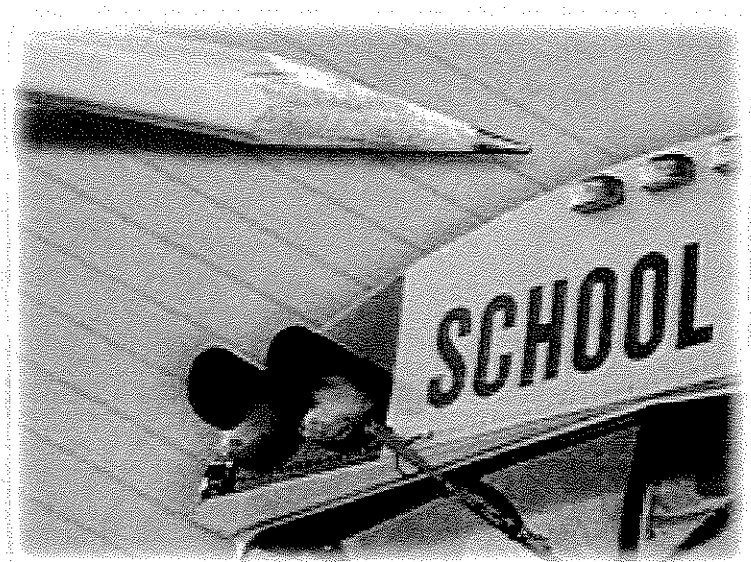
The WESD TPU was approached by the City of Phoenix Prosecutors Office in March of 2011 and asked to conduct an in-service training for all City Prosecutors on the truancy process from school, to TPU, to Police Department, to Prosecutor's Office. This in-service was conducted in May 2011 with over 30 City Prosecutors in attendance. The Director of the Charging Bureau for the Prosecutor's Office requested that WESD coordinate with a Prosecutor from their Community Bureau to coordinate a step that will take place between identification of a prosecutable case and arrest.

In a joint effort among TPU, the Phoenix Police Department and the City of Phoenix Prosecutor's Office, the Truancy Intervention Prevention Solutions (TIPS) program was implemented. TIPS is a pre-arrest meeting that is held with the TPU, police officer, prosecutor, WESD social services representative, school representative, parent and student. During this meeting, the parent and student have the opportunity to identify the reasons for the truancy problem. The parents and student are informed of State laws regarding truancy and are informed of the steps that will be followed once the decision has been made to prosecute. At this meeting all agency representatives offer resources within their areas to assist the family with any barriers that are preventing good school attendance.

The first TIPS meeting was held on November 28, 2011 at Ocotillo Elementary School for one truant Palo Verde Middle School student and his parent. The *Arizona Republic* newspaper expressed interest in the WESD Truancy Program and, with the approval of the parent, a reporter was in attendance at the meeting. On December 7, 2011, an article titled "Washington schools try pilot anti-truancy plan" was published in the Phoenix News section of the paper. An additional article titled "Child truancy program to begin" was published in the Valley and State section of the *Arizona Republic* newspaper on December 10, 2011. The second TIPS meetings were held for four truant students and their parents on Tuesday, January 10, 2012.

Washington Elementary School District


2010/2011 School Truancy Report



Prepared by J. Shikany

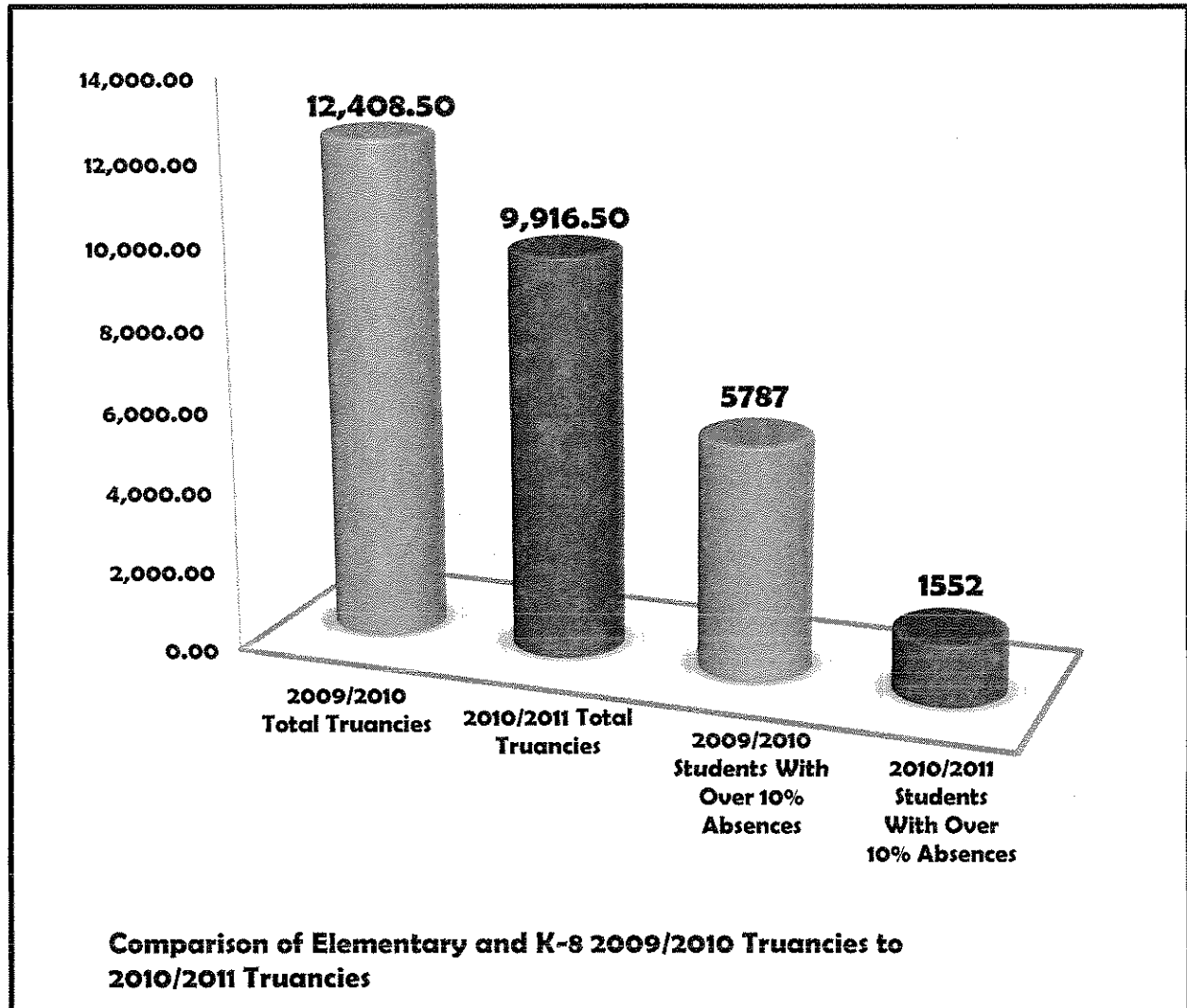
# Washington Elementary School District

## 2010/2011 School Truancy Report

Students		Citations Issued
1020		248
Referrals		Student
1611		159
Home Visits		Parent
3709		89
Schools		Arrests
30		71

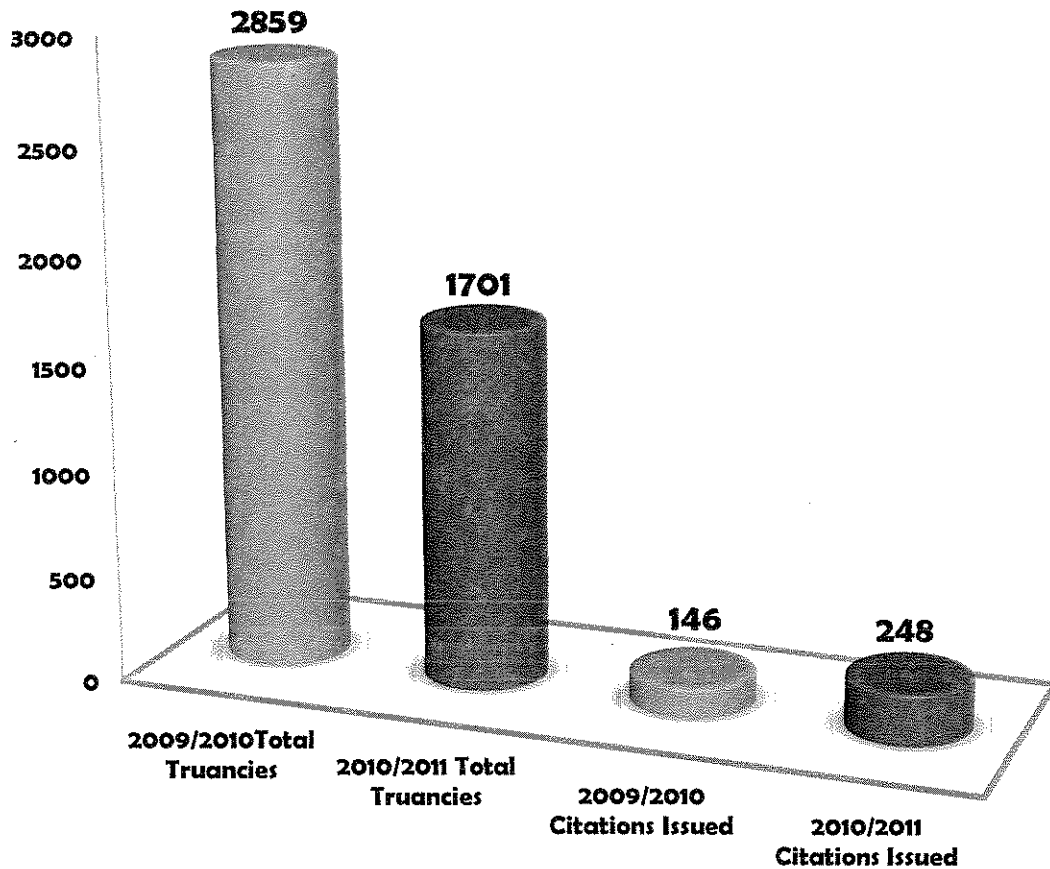
# Washington Elementary School District

## 2010/2011 School Truancy Report



\* These figures indicate a 20.08% reduction in total truancies in the 2010/2011 school year and a 73.18 % reduction in the number of students with more than 18 absences.

Washington Elementary School District  
2010/2011 School Truancy Report



**Comparison of Middle School 2009/2010 Truancies to 2010/2011 Truancies**

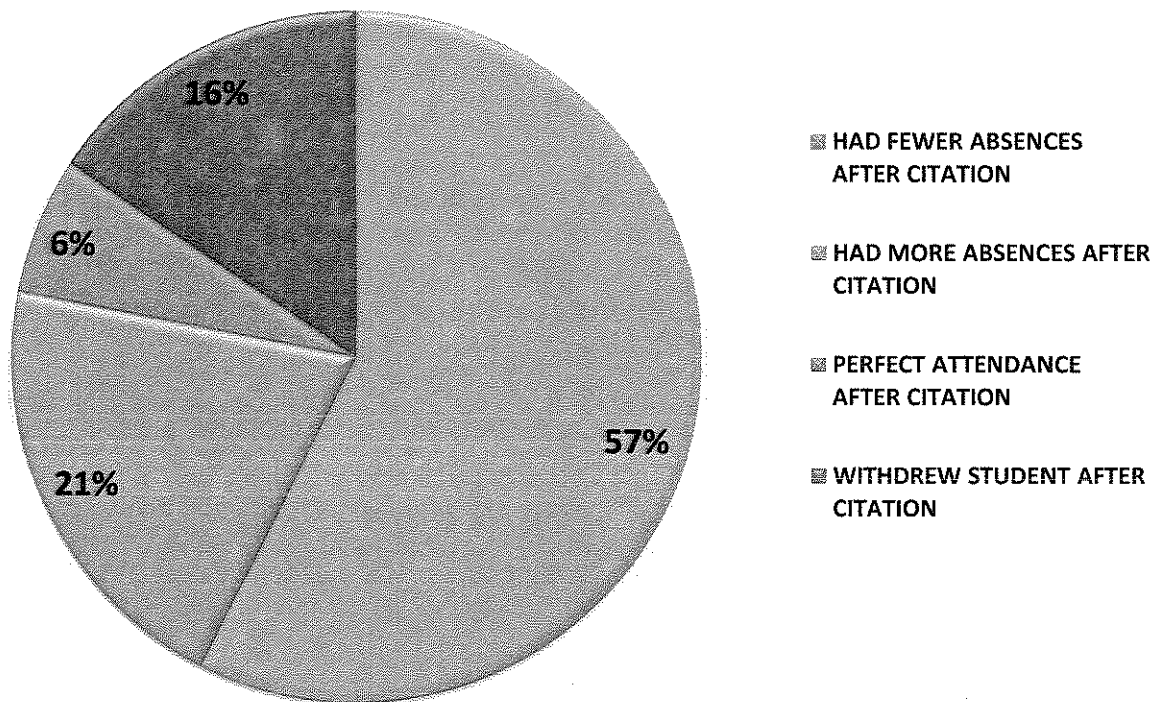
\*\*Citations issued figures are for all schools

\* These figures indicate a 40.5% reduction in total truancies during the 2010/2011 school year, and a 41.13% increase in the number of citations issued during the 2010/2011 school year.

## Washington Elementary School District

### 2010/2011 School Truancy Report

**Percentage of Days Missed  
After Citation**





# Washington schools try pilot anti-truancy plan

By Maria Polletta

The Republic | azcentral.com

In a 180-day school year, state law considers any absences beyond 18 days "excessive."

Since classes began in August, a Washington Elementary School District middle-school student has missed more than 30 days.

He is intelligent, his mom said, but he has behavioral issues including Tourette syndrome and is resistant to going to school after he gets behind in his lessons.

The boy and his mother were the first to participate in a new anti-truancy program piloted by the school district.

The program involves personalized meetings — primarily with parents and students on the verge of being cited for truancy — to inform them of potential consequences and to help them form a plan to avoid them.

The program will begin with students and families at Palo Verde Middle School, Washington Elementary and Ocotillo Elementary. Beginning in January, most meetings will be arranged as 30-minute Saturday sessions. District officials are willing to work around family schedules.

School officials, the district truancy officer, a Phoenix police officer and a social worker will be present at most meetings. The Phoenix city prosecutor's office, which prosecutes parents who refuse to comply with school-attendance policy, also will be represented.

"We have a general theory that kids in school means less kids in jail later on," said Kent McCarthy, bureau chief of

community prosecution and appeals. "So these prevention programs are right up our alley."

Sometimes, truancy issues stem from a student simply refusing to go to school. But more often than not, another complication exists.

"Sometimes, an older student is kept home to babysit younger siblings while parents are at work," said Dorothy Watkins, the school district's administrator of social services. "Sometimes, parents have health issues and kids are afraid to leave them at home or the parents want them there. You also have a lot of situations where both parents are working and they both leave before the student has to leave, so the children are responsible for getting themselves up and out the door."

The economy has exacerbated those problems as families lose insurance coverage or are no longer able to afford professional childcare, Watkins said.

Washington District truancy coordinator John Shikany said schools typically refer students to him for "early intervention" after 10 absences, and he's had about 700 referrals since school started. Though he sends out mailers and does home visits to attempt to stem absenteeism before a citation is necessary, he cited 350 students and nearly 90 parents last school year.

The meetings will be another preventative tool for him, Shikany said, and hopefully will allow for more creativity in terms of looking for solutions or strategies.

If the program is successful, the district may expand it to other schools.

## Cast member relates to 'Amahl' role

The Republic | azcentral.com

Grand Canyon University's Ethelton Theatre Series is presenting "Amahl and the Night Visitors," a feel-good Christmas story that has its own feel-good story involving a member of the cast.

"Amahl," written by Gian Carlo Menotti, is an opera about a disabled shepherd boy (Amahl) and his mother, who wants more for her son than to be a beggar on the streets.

Phoenix resident Claire Penneau

plays Amahl's mother. Penneau, 38, is a full-time student and a working mother of three.

"I can relate to Amahl's mother because I've been there," Penneau says.

"Amahl's mother feels like she has the weight of the world on her shoulders, and she goes from this place of utter hopelessness and despair to something wonderful. It's really neat to see her transformation."

The final three performances will be 7:30 p.m. Friday and Saturday and 2 p.m. Sunday. Call 602-639-8880 for tickets.



**WASHINGTON ELEMENTARY SCHOOL DISTRICT No. 6**

TO:	Governing Board	<u>          </u>	Action
		<u>          X          </u>	Discussion
FROM:	Dr. Susan J. Cook, Superintendent	<u>          X          </u>	Information
		<u>                          </u>	1st Reading
DATE:	January 26, 2012		
AGENDA ITEM:	<u>Arizona School Boards Association (ASBA) Legislative Workshop and the ASBA and Arizona School Administrators (ASA) Annual Conference Update</u>		
INITIATED BY:	<u>Governing Board Members: Bill Adams, Clorinda Graziano, and Tee Lambert</u>	SUBMITTED BY:	<u>Governing Board Members: Bill Adams, Clorinda Graziano, and Tee Lambert</u>
PRESENTER AT GOVERNING BOARD MEETING:	<u>Governing Board Members, Bill Adams, Clorinda Graziano, and Tee Lambert</u>		
GOVERNING BOARD POLICY REFERENCE OR STATUTORY CITATION:	<u>BBA</u>		

**SUPPORTING DATA**

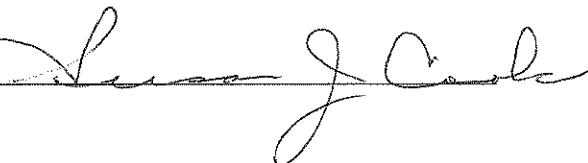
Funding Source: N/A  
Budgeted: N/A

Governing Board Members: Bill Adams, Clorinda Graziano, and Tee Lambert, will provide the Governing Board with a report regarding the Arizona School Boards Association (ASBA) Legislative Workshop and the ASBA and Arizona School Administrators (ASA) Annual Conference that they attended on December 14-16, 2011.

**SUMMARY AND RECOMMENDATION**

No action required.

Superintendent



Board Action	Motion	Second	Aye	Nay	Abstain
Adams					
Graziano					
Jahneke					
Lambert					
Maza					

Agenda Item IV.B.